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# INFORMATION PURSUANT TO ARTICLES. 13 AND 14 OF EU REGULATION 2016/679

This information is provided pursuant to Articles 13 and 14 of the EU Regulation 2016/679 on the protection of individuals with regard to the processing of personal data and on the free movement of such data (hereinafter "Regulation" or "GDPR") and the privacy regulations currently in force.

We are therefore to inform you that the data in the possession of the company ILTAR - ITALBOX S.p.A., in its capacity as Data Controller (hereinafter "Data Controller"), will be processed in compliance with the principles set forth in Article 5 of the Regulations and guaranteeing the lawfulness of the processing in accordance with the provisions of Article 6 of the same Regulations

In connection with the above, we therefore inform you of the following:

### 1 Identity and contact details of the Data Controller

The data controller is the company ILTAR - ITALBOX S.p.A., having its registered office and operational headquarters at Via Provinciale, 16 10010 BAIRO (Turin) and VAT No. 00488420019 contactable at the e-mail address: Privacy@iltar-italbox.it.

### 2 Purpose and legal basis for processing

The processing of your personal data, in addition to the purposes stipulated by laws, regulations or European standards, is aimed at:

Customers		
Treatment name	Purpose	Legal Basis
Establishment of the contractual relationship	Proper establishment of the contractual relationship with our company.	Execution of pre-contractual measures
Conduct of professional activities	Conduct of professional activities and preparation of necessary materials by our company.	Performance of obligations under a contract
Administrative, fiscal and accounting management	Proper administrative, fiscal and accounting management of the contractual relationship with our company	Performance of obligations under a contract and legal obligations





## 3 Categories of personal data processed

The data processed are personal, identifying or contact data (first name, last name, addresses, type and number of identification documents, telephone numbers, e-mail addresses, of a fiscal/billing nature or otherwise necessary for the establishment of and execution of a contractual relationship between customer and company) as well as, if bank transactions are involved, identification data of current accounts and credit card numbers.

## 4 Scope of Disclosure of Personal Data

The personal data acquired may be processed not only directly by the Owner, but also by personnel authorized by the Owner.

Personal data may also be communicated to parties external to the Data Controller, who are deputized or authorized by regulatory provision, or who are linked to the Data Controller itself by specific relationships, including contractual ones, to whom the Data Controller entrusts certain activities, or part of them, functional to the purposes referred to in point 2, such as:

- Companies providing banking and financial services;
- Suppliers (for purposes related to the requested services);
- Employees of the Data Controller who provide professional assistance and advice.

Personal data will not be subject to dissemination except possibly with the express prior consent of the person concerned.

## 5 Methods of data processing

The processing of Personal Data will be carried out by personnel duly trained in compliance with the applicable regulations by means of manual, computerized or telematic tools, suitable to guarantee their security and confidentiality. We also inform you, that the Personal Data referring to you, will be processed in compliance with the modalities indicated by the Regulations, which provide, among other things, that the data be:

- Treated lawfully and according to fairness;
- Collected and recorded for specified, explicit, and legitimate purposes;
- accurate and, if necessary, updated;
- relevant, complete and not exceeding the formalities of processing;

• kept in a form which permits identification of the data subject for no longer than is necessary for the purposes for which they are collected or subsequently processed;

• processed according to unambiguous procedures established by a single supervisory authority ("Lead Authority"), identified by reference to the state where the Holder has its principal office.

In addition, the Holder's business processes ensure the confidentiality and security of information and its storage in compliance with legislative requirements and required security measures.

### 6 Period of data retention (criteria for determination)

The personal data acquired will be kept for the time strictly necessary for the execution of the contract and, in any case, no longer than ten years after its conclusion. This time limit represents the necessary storage time, unless different limits are imposed by the legislation currently in force.

Even in the case of computer use, appropriate protective measures are taken to ensure the preservation and proper use of the data even by the company's employees while respecting professional secrecy. Professionals and facilities that may know them as a result of the activity performed by the undersigned company are also bound by these precautions.

### 7 Recognized rights

We inform you that, in accordance with the current regulations (Articles 15-22 of the GDPR, subject also to the changes introduced in the Privacy Code, pursuant to Articles 2-undecies and 2-duodecies), you are granted the following rights:

- 1. Request access to their personal data from the Data Controller, Article 15 of the GDPR;
- 2. To request rectification, Article 16 of the GDPR;
- 3. to request the updating and deletion of their data, if incomplete, erroneous or collected in violation of the law, Article 17 of the GDPR;
- 4. to request that the processing be limited to a part of the information about you, Article 18 of the GDPR;
- 5. to object to their processing for legitimate reasons (including in part), right to object as per Article 21 of the GDPR;

To assert your rights, you may contact the Owner at the contacts above.

We would also like to remind you that where the response to requests cannot have been considered satisfactory, you have the right to address and lodge a complaint with the Data Protection Authority ( www.garanteprivacy.it ) in the manner provided for in the Applicable Regulations.



